

**Programme Officer – Fair Futures
for Young Carers (Wales)**

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Programmes, Policy and Impact

Contract: Permanent, full time contract.

Hours: 35 Hours per week, Monday-Friday, 9am-5pm. We are open to flexible working options.

Salary: £30,000-£34,000

Location: Anchored to the Cardiff Carers Trust office 1-2 days a week. Flexibility to work from other Carers Trust's offices around the UK when needed.

Why this role is pivotal to Carers Trust



Carers Trust is rolling out the Fair Futures for Young Carers programme in Wales by establishing a new programme for schools and building strong foundations for sustainable young carer support across the nation. There will be a focus on co-producing a programme with the two funded delivery sites; Credu and Carers Trust Crossroads West Wales as well as with a network of local carer services.

We are looking for someone who is deeply committed to equality, diversity and inclusion, and to ensuring that young carers help shape the future of support in Wales.

In this role you will



- Collaborate with local carer services, schools and young carers to understand the Welsh context and co-design the most effective approaches to supporting young carers in education.
- Help co-produce and pilot a new school initiative tailored to Wales, ensuring resources are accessible in both English and Welsh and that delivery reflects cultural and linguistic inclusivity.
- Build effective relationships, convene learning communities, promote the programme across Wales, and contribute to robust monitoring, evaluation and policy engagement.
- Play an important role in strengthening partnerships, supporting systems change, and ensuring young carers, particularly those in high-deprivation areas, are at the heart of programme design.

Our ideal candidate



- Confident in supporting the roll-out of Fair Futures in Wales and helping to strengthen young carer support across education settings.
- Experience of project delivery in education, youth, or social care settings in Wales.
- Knowledge and understanding of the Curriculum for Wales, including relevant statutory frameworks and guidance .
- A good understanding of education systems and structures in Wales including the national approach to schools improvement and advisory functions.
- Knowledge and awareness of young carers and young carer services.
- Experience of co-production and collaborative programme development.
- Strong organisational and communication skills, with the ability to work in both English and Welsh (desirable).
- Commitment to Carers Trust's values, including co-production and inclusion.

Main responsibilities (*not an exhaustive list*)



- Support the roll-out of the Fair Futures for Young Carers Programme in Wales through the co-production, piloting and delivery of a Wales-specific school initiative, in partnership with stakeholders to build sustainable young carer provision.
- Develop and translate resources, ensuring accessibility in both English and Welsh.
- Deliver training and support to schools and partners, promoting cultural and linguistic inclusivity.
- Lead the communication and promotion of the programme in Wales, including managing mailing lists and coordinating communications with Network Partners, carer services and schools, as well as engagement on social media.
- Build and maintain effective relationships with local carer organisations, schools, education stakeholders and a range of national groups sharing insight with Welsh Government.
- Facilitate young carer involvement in all programme activities and evaluation, supporting the Fair Futures Ambassadors and shadow board.
- Ensure young carers are co-creators, not just participants, and that their lived experience drives systems change.
- Collect and analyse data to inform programme development, improvement, and reporting.
- Contribute to the programme's MEL framework and external evaluation, ensuring evidence-based improvement.
- Present the programme at Welsh education and carer sector events, building partnerships and visibility in partnership with the Head of External Affairs Wales.
- Promote equality, diversity, and inclusion, ensuring seldom-heard groups are represented and that EDI is central to all delivery.

How to apply



Applications are to be submitted through the Carers Trust recruitment portal, please upload your CV and a supporting statement setting out how your skills and experience match the criteria for this role.

We are happy to accommodate any adjustments you may have and will share all interview questions in advance as part of our commitment to inclusive hiring.

For an informal conversation or any questions about the role please contact recruitment@carers.org

- **Application deadline:** Sunday 15th February
- **Expected interview date:** Monday 2nd March

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